



Manningtree High School

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YEAR 11 POST 16 EVENING 2018

September 2018

Dear Parent/Carer,

Year 11 Careers Education Autumn 2018

I am writing to inform you that we will be holding a careers presentation evening in school on **Tuesday 18th September starting at 6.00pm.**

Staff from **Colchester Sixth Form College, Colchester Institute, Suffolk One College, Easton & Otley College, Ipswich High School, and St Joseph's College** will be present to explain the opportunities and courses they provide as well as provide important information about application procedures. This year we will also have an **Apprenticeships and Skills Advisor from Essex County Council** available on the evening to share information regarding this pathway after Year 11 as well as a representative from **National Citizen Service** to discuss this exciting programme, designed for students to complete after Year 11.

Each Post 16 provider will deliver a short talk which will be repeated at the following times: 6.00pm, 6.40pm, 7.20pm. This is a hugely popular evening and we have a limited capacity for each session; please bear this in mind when planning your attendance.

Whilst there are other further education providers to which your child may want to consider applying, please note that Manningtree High School is a feeder school and is in the 'catchment' area for the Colchester colleges. This has the result that places at colleges in Suffolk for example, are not necessarily guaranteed. It has been our experience that the majority of courses at all providers will be subject to students obtaining certain grades, references and interviews.

It might seem very early to begin contemplating the application process, but the deadline for applications to Colchester Sixth Form College and Colchester Institute normally falls in January and colleges tend to give priority to students who apply before this date. It is therefore vital to ensure that our students have the information, advice and guidance they need in order to make an informed decision.

Students are responsible for completing the application process themselves. At Manningtree, we undertake to guide and support our students through this process by providing sessions in school on careers options, completing applications, as well as CV and Personal Statement writing.

If you would like to attend this event, please complete and return the reply slip overleaf by **Monday 10th September** It is vital that the attached reply slip is returned to school via form tutors by this date should you wish to attend the evening, as we need to plan to accommodate everyone.

Students attending these evening sessions **must** wear their suit or school uniform.

In addition to this information evening, please find below the web addresses for our most popular post 16 providers. You will be able to conduct your own research as well as finding details of any open events hosted on-site:



Colchester Sixth Form - <http://www.colchsfc.ac.uk/>
Colchester institute - <http://www.colchester.ac.uk/>
Otley College - <http://www.otleycollege.ac.uk/>
Suffolk One - <http://www.suffolkone.org/>
Suffolk New College - <http://www.suffolk.ac.uk/>

Please note that Philip Morant School and College, Colchester Royal Grammar School, Colchester County High School for Girls, The Colne Community School and College, and Harwich and Dovercourt High School are secondary schools that all have sixth forms. Students will have access to their prospectuses and application information in school and at future events this term.

I look forward to seeing you at these meetings and providing support for Year 11 with their Post-16 choices.

Yours sincerely,



Mrs R Howlett
KS4 Manager

Reply Slip

Return to Tutor by Monday 10th September
Post 16 Options Evening – Tuesday 18th September

I/We shall not be attending the evening

Student's Name _____ Tutor Group _____

Signed _____ (Parent/Carer)

